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TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION
CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

15 OCT '25 AM 11:36
BARNSTABLE TOWN CLERK

DATE OF MEETING: Tuesday, October 21, 2025

Check below which one applies:

The Clerk's office has this meeting date already posted X

This is a special meeting which has not been posted

Time: 4:00 PM

PLACE: Airport Conference Room

ADDRESS: Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

PUBLIC SESSION AGENDA

1. Call to Order
 - a. This meeting of the Cape Cod Gateway Commission is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
September 16, 2025
5. Public Comment
6. Commissioner's Response to Public Comment
7. Report from Sub-Committees
 - Finance (*Commissioners Weill, Bailey, Guidod*)
 - Infrastructure & Marketing (*Commissioners DiGeorge, Bierwirth, Maillho*)

PUBLIC SESSION

8. OLD BUSINESS

None

9. NEW BUSINESS

COM1025 – 1 – Introduction of permanent Assistant Airport Manager

COM1025 – 2 – **Review & Approve Mildred's Lot lease pricing for future Request For Proposal.**

MOTION to approve Mildred's Lot lease pricing in the amount of \$1.44/square foot for a future Request For Proposal. SPONSOR: Finance Subcommittee (May be acted upon)

COM1025 – 3 – **Review & Approve Terminal Advertising rendering and pricing**

MOTION to approve Nantucket Stone & Kitchen Design advertising rate and rendering in the amount of \$11,720.70 over the three-year period of the proposed agreement. SPONSOR: Commission (May be acted upon)

10. Reports of Special Committees:

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Events
 - **The 2025 Massachusetts Airport Manager Association (MAMA) annual conference was held in Hyannis this year, Sunday October 19 through Tuesday October 21 and wrapped up this afternoon**
- Projects Update/Status
- Hardstand –
 - On October 23, 2025, will ask Town Council that the funding source for this project be changed from a borrowing authorization to the airport cash reserves.
 - Bid Award Acceptance signed for Lawrence Lynch and contract being finalized
- Enplanement data
- Airport Cape Cod Gateway logo on tower building
 - Building department is okay with 8' halo lite sign on the southwest side of the tower which faces the Airport rotary.
 - Process of receiving bids on logo creation and electrical
 - Final design and specifications require building department review prior to a permit being issued
- Noise abatement round table formation
 - Narrowed scope – Only noise issues concerning aircraft operations within five (5) miles of the airport
 - Researching costs, community outreach requirements and translation services
- Safety drills - Bomb threats - Active Shooter presentation by the BPD 10/29/2025 airport conference room 1000-1300
- CCGA MULTI CITY BOOSTING CAMPAIGN REPORT (see report)
- 49 CFR 23 & 26
 - Interim Final Rule (IFR) for 49 CFR implemented October 3, 2025
 - Impacts DBE and ACDBE rules
 - Requires CCGA to review all leases and contracts to ensure consistency with new regulations
- Leases
 - Hyannis Hangar sale completed 9/17/25
 - Steamship Authority - studying stormwater measures, cost estimate to develop construction drawings along with a project cost estimate prior to negotiations
 - HMI Parking Lease RFP processing
 - JetBlue Lease returned for review by airport and legal
- Contracts
 - Planning RFP last day for potential planner submissions 10/29/2025
 - Engineering RFP last day for potential engineer submissions 10/23/2025
 - Both RFPs had the 49 CFR 23 & 26 IFR attached as governing ACDBE & DBE rule once it was learned the IFR had been implemented
- Mass Dept of Revenue Free Cash Certification FY2026 \$15,600,911
- Trees versus Fence between Barnstable Road and Cit Ave

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, November 18, 2025

Please Note: The list of matters are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.